

**MINUTES  
LCWSD BOARD OF DIRECTOR'S MEETING  
JULY 19, 2016**

**PRESENT:** President Marc Liechti, Directors Jack Thomson, Roxanne Wadman, Rex Niles and Jim Heim, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** None

President Liechti called the meeting to order at 2:03 p.m.

**AGENDA:** Agenda was amended to include Peaceful Lane Sewer Extension under New Business. A motion was made by Director Niles to accept the amended agenda. Director Wadman seconded and motion carried.

**APPROVAL OF MINUTES:** The Minutes of the Board meeting on May 17, 2016 were reviewed. A motion was made by Director Wadman to accept these Minutes. Director Thomson seconded and motion carried.

**VISITORS:** Dan and Gloria Kramer, MRWS.

**FINANCIAL REPORT**

The Combined Balance Sheet shows current assets at \$2,145,323.37, fixed assets at \$9,040,033.00, total liabilities at \$876,637.64, and total equity at \$10,331,983.09 for a total liabilities and equity balance of \$11,208,620.73.

The Income Statement shows Water Fund total revenue through June 2016 to be \$252,870.20, expenses to be \$371,037.35, and total other revenue to be \$29,220.41 resulting in net income for the Water Fund of -\$88,946.74.

The Income Statement shows Sewer Fund total revenue through June 2016 to be \$482,381.85, expenses to be \$576,931.22 and total other revenue to be \$107,542.19, resulting in net income for the Sewer Fund of \$12,992.82.

A motion was made by Director Wadman to approve the financial report. Director Thomson seconded and motion carried.

**BILL APPROVAL:** Accounts payable for May/June were reviewed. Expenses of note included:

- John Deere Financial – weed sprayer
- Mild Fence – Treatment site fence
- Xylem Dewatering Solutions Inc. – pumps and electrical panel for L/S 11
- Tanner J. Smith Construction – partial payment for L/S 2 upgrade
- Blacktail Refrigeration – heating/AC for office
- Falcon Environmental – pumps for L/S 8, 9, and 13
- SEM Electrical – electrical panels for lift stations

- Tanner J. Smith Construction – partial payment for L/S 2 upgrade
- Sellstrom – safety man lift
- Pierce Manufacturing Co. – new motor for crane arm
- A-1 Sanitation – pumping of L/S 2

The Capital One credit card statements for May and June were also reviewed.

Director Niles made a motion to approve the bills. Director Heim seconded and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts. Three certified letters were sent advising that accounts must be made current by August 15, 2016 or a lien would be placed against property taxes.

### **OLD BUSINESS:**

#### FY2017 Budget

The FY2017 budget was reviewed and discussed. The wage budget was increased by \$8,000. The Board approved a 3% cost of living wage. The remainder of the wage budget will be used at General Manager's discretion.

A motion was made by Director Heim to approve the amended budget. Director Wadman seconded and motion carried.

White Oak L/S – Pumps are working, easements are in place, and paving has been completed. Transfer agreement is forthcoming.

South Eighty Water System – An investigation into the possibility of taking ownership of an existing well on Boon Road proved unfeasible. Due to the size of the casing it was determined that a pump large enough to meet demand could not be installed.

Bids for drilling a new well as first planned are due to APEC Engineering on July 22, 2016.

Lift Station 2 (near Somers) – New pumps have been installed. There is a small issue with noise in the panel that is being resolved today.

Rate Increase – Dan Kramer from Montana Rural Water gave a presentation on how to put costs together to develop a rate structure.

#### New Hookups

Outside District – 1273 MacKinaw Loop  
Inside District – 223 Skookum

### **NEW BUSINESS:**

#### Shelter Cover Pressure (Water)

There has always been a pressure problem for some of the homes in this area. APEC Engineering has been asked to investigate and develop a plan to increase the pressure for approximately 12 homes without causing too much pressure for homes further down the line.

Peaceful Lane Sewer Extension

A property owner would like to extend the main sewer line a short distance to his property that is adjacent to where the current line ends. The Board discussed whether the line should be extended to the far end of this property or just enough so customer could hook up. It was decided that the line could be extended to meet the customer needs to hookup, but an easement would be required to the far edge of the property.

The meeting adjourned at 5:12 p.m.

Respectfully submitted,

Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, AUGUST 16, 2016)**